



Stevenage Grange Rotary Club

Notice of EGM 20th February 2006

Formal Notice to all Members

Following discussion by the Club on 6th February, and after consultation with members of the holding sub-committee on matters to be considered, notice is hereby given that an EGM of the Club will be held on Monday 20th February 2006, at the Corus Hotel, Stevenage at 9pm.

Purpose of the Meeting

1. To note earlier actions undertaken in the interest in the club and progression of the initiative, together with notes and agreements relating thereto.
2. To consider an appropriate Club Committee framework with which to oversee the development and subsequent management of the Rotary Ophthalmoscope Initiative (ROI).
3. To agree the purpose and remit of the Committee
4. To consider, and if appropriate approve such resolutions as appear below embodying 2 & 3 above, and others that may be raised and considered helpful at the meeting.

Earlier actions, notes and agreements.

To note the content of Progress Notes summarising earlier actions, together with formal agreements concluded with Ophthalmos Ltd., as made available to Members on the Club web site and Club Folder.

Specific resolutions:

1. That, a standing committee of the Club be created, entitled the ROI Committee.
2. That a new post, entitled ROI Liaison Officer, be created to: Provide day to day contact for Rotary sales enquiries; manage the order process; keep accurate records of donations received and their application; and provide a report to Club through normal channels at each business meeting.
3. That the Committee shall comprise the following Club Officers, and up to 2 ordinary members:
 - RO Liaison Officer (a new post)
 - Treasurer or Auditor
 - President-elect*(The President and Secretary are ex-officio members of all Committees, and may therefore attend)*
4. That, a costed marketing strategy be produced, approved by Council, and thereafter updated at least annually.
5. That the purpose and remit of the Committee be:
 - i) To market the ophthalmoscope, manufactured by Ophthalmos Limited to the Rotary network, and manage donations of funds provided by Rotary Clubs for distribution, through such charitable bodies as may be approved by the Committee from time to time.
 - ii) To operate at all times within the framework of approved agreements, marketing plans and budgets agreed by the Club, and not undertake any activity that would cause challenge to the charitable nature, or require Club funding without prior approval of Council.

Stephen Sypula, Secretary
8th February 2006

Please note that following formal conclusion of the EGM, an update on current progress will be provided and Club will be invited to nominate and approve the first ROI Liaison Officer & 2 ordinary members